

## Minutes for January 9, 2017 City Council Meeting

The meeting of the Eureka City Council was called to order on January 9, 2017, at 7:00 p.m. by Mayor Miller in the council room of the Municipal Building with the following present: Mayor Miller, Council members: Duquette, Eberhart, Flemmer, Heilman, Schwingler, Weisbeck, and Finance Officer Frerk.

Others present: David "Sven" Sveum, Judy Meier, Deb Larson, and Kyle Hemeyer.

Any changes or additions: none.

Motion by Schwingler, seconded by Eberhart to approve the agenda. All voted aye. Motion carried.

Citizen Open Forum: none.

Motion by Heilman, seconded by Duquette to approve the December 12, 2016, city council meeting minutes, and the December 28, 2016, emergency city council meeting minutes, and the December 29, 2016, special city council meeting minutes. All voted aye. Motion carried.

Motion by Flemmer, seconded by Weisbeck to approve the bills as presented. All voted aye. Motion carried.

Bills for January 9, 2017: December bills---Dakota Country Store, fuel oil \$595.00; Ken's, supplies \$19.89; Vilas Pharmacy, supplies \$11.72; Dakota Radio Group, advertising-Public Works position \$108.00; Mobridge Tribune, advertising-Public Works position \$84.35; Prairie Pioneer, advertising-Public Works position \$42.93; McPherson Co. Register of Deeds, record deed-Funk lot \$30.00; Heartland Waste, sanitation fees \$5,157.40; Northwest Blade, publishing/advertising/supplies \$358.66; Bantz, Gosch & Cremer, attorney fees \$100.95; Dept of Revenue, public health laboratory \$15.00; Beaver Creek Archaeology, cultural resource inventory-airport \$3,565.75; Loretta Meyer, customer deposit refund \$75.00; WWC Engineering, engineering fees-artesian well \$3,482.50; Premier Equipment, supplies \$219.65; A&B Business, supplies \$9.95; JP Lumber, supplies \$7.98; Bank of America, books \$195.27; SD Dept of Revenue, drivers licensing \$132.00; MDU, utilities \$5,080.93; FEM Electric, utilities \$1,007.31; Wellmark, health insurance \$3,968.93; Guardian, dental/vision insurance \$318.69; SD Retirement System, retirement \$1,025.48; SDML Workers' Compensation Fund, workers' compensation \$4,895.00; Great Plains Bank, payroll taxes \$2,067.16; SD Dept of Labor & Regulation, unemployment insurance-Qtr 4 \$2.73; Great Plains Bank, utilities \$14.60; WEB, water \$6,545.66; Servall, cleaning supplies \$171.45; Postmaster, stamps/water billing postage \$594.00; Eureka Community Health Services, hospital debt \$6,250.00; McPherson Co. Auditor, police contract \$3,500.00; USDA Rural Development, water project/loan \$1,694.00. January bills---Kauk's Meat Market, gift card-holiday party \$25.00; Main Attraction, gift card-holiday party \$25.00; NECOG, 2017 dues-JCA \$1,559.20; Valleytel, utilities \$376.82; Eureka Pioneer Museum, museum \$5,000.00; A&B Business, copier contract \$64.88; Pheasantland Industries, work apparel \$185.46; Community Transit, Inc., community transit bus \$1,500.00; First National Bank, SRF clean water loan \$18,181.32; First National Bank, SRF drinking water loan \$3,342.03.

During discussion of the financials, Flemmer stated the WEB water payments need to be watched and to keep costs down we need to use our wells more.

Motion by Weisbeck, seconded by Heilman to approve the financials. All voted aye. Motion carried.

Motion by Duquette, seconded by Flemmer to approve the building permit. All voted aye. Motion carried.

Motion by Duquette, seconded by Eberhart to approve the payroll report. All voted aye. Motion carried.

Deputy Smith gave the police report. He notified the Council that his National Guard unit has been called to go to the Dakota Access Pipeline protest in North Dakota during the months of February and April. Deputy Steve Lipke will be taking over Deputy Smith's hours during his absence.

The oath of the new Assistant Public Works Director, David "Sven" Sveum, was recited and signed by Sven and Mayor Miller.

Public Works Director, Kyle Hemeyer, gave the Public Works Director report. He informed the Council of the City's water usage in December and the total usage for 2016. In 2016 compared to 2014 the City has used 3 million more gallons of water. Kyle attributes that to the influx in the City's population due to the Dakota Access Pipeline and including the nice fall weather. Before using Well #2 it will need some maintenance probably in the summer.

Kyle presented the Council with two quotes to replace and widen the overhead door to an 18 ft. door at the City shop. Overhead Door Company quoted \$5000.00 for labor and \$3,895.00 for the door, and Weisbeck Construction quoted \$4,682.35 plus \$240.00 for adding steel inside the door.

Motion by Duquette, seconded by Flemmer to accept the quote from Weisbeck Construction with the additional steel inside the door for a total of \$4,922.35. Roll call vote taken. Duquette-yes, Eberhart-yes, Flemmer-yes, Heilman-yes, Schwingler-yes, Weisbeck-abstained. Motion carried, 5-yes, 1-abstained.

Kyle also presented the Council with two quotes to replace the 40KW Onan generator at the City hall. The starter is inoperative and is estimated to cost about \$500.00 to send in and rebuild the starter. The generator is roughly 40 years old. It is also hard to find parts for it. Butler Machinery quoted \$19,738.00 for a CAT generator, and 3E quoted \$14,250.00 for a Kohler generator.

Motion by Heilman, seconded by Eberhart to accept the quote from Butler Machinery for a 40KW CAT generator for the City hall at a total of \$19,738.00. Roll call vote taken. Duquette-yes, Eberhart-yes, Flemmer-yes, Heilman-yes, Schwingler-yes, Weisbeck-yes. All voted aye. Motion carried.

Due to the ice storm, tree branch pick up was discussed. The City will not go on private property to pick up branches, but if the branches are curbside, and the City has finished hauling off the snow piles then the City can pick them up.

There was discussion that the City's CAT loader's buy back option expired last year. The City was just informed last week. The machine does have low hours and is fairly new; however, when the buy back contract expired the warranty expired as well. The Council reviewed a quote from Butler Machinery to add powertrain and hydraulics warranty to the machine. The Council decided to not add the warranty, no action taken.

The Council reviewed the artesian well bid documents draft from WWC Engineering.

Motion by Weisbeck, seconded by Heilman to approve the bid documents with the revision of the project's substantial completion date to 30 days. All voted aye. Motion carried.

There was also continued discussion on financial options for the artesian well project, no action taken.

Motion by Weisbeck, seconded by Heilman to approve the second reading of Ordinance 2016O-2 – Supplemental Budget Ordinance. All voted aye. Motion carried.

ORDINANCE 2016O-2  
SUPPLEMENTAL APPROPRIATIONS ORDINANCE

Be it ordained by the City of Eureka that the following sums are supplementally appropriated to meet the obligations of the municipality.

0101 – General Fund

4130 – Elections	\$92.22
4141 – Attorney	\$3,610.19
4180 – Advertising	\$862.55
4350 – Airport	\$699.23
Total Appropriations	<u>\$5,264.19</u>

Source of Funding

Contingency	\$5,264.19
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First Reading: December 29, 2016

Second Reading: January 9, 2017

Published: January 26, 2017

Effective Date: February 16, 2017

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Mayor Lloyd Miller

ATTEST

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Nicole Frerk, Finance Officer

There are currently six outstanding service availability accounts over \$100.00. The Council discussed having City Attorney, Marshall Lovrien, send these property owners a past due notice, as well as, the Council requests Marshall look into whether a lien can be put on these properties.

The SDML event of the dinner with the legislators and the 2017 municipal government day at the legislature was discussed.

Motion by Flemmer, seconded by Heilman to combine the City election with the Eureka School election on April 11, 2017. All voted aye. Motion carried.

Motion by Heilman, seconded by Eberhart to change CD number 27466 to a 12 month term with the First State Bank of Roscoe with an increased interest rate of 1.12%. All voted aye. Motion carried.

The Council reviewed the 2016 Library Report from librarian, Susan Fischer.

Motion by Flemmer, seconded by Schwingler to approve Resolution 2017R-1 – 2017 Employee Wages. Roll call vote taken. Duquette-yes, Eberhart-yes, Flemmer-yes, Heilman-yes, Schwingler-yes, Weisbeck-yes. All voted aye. Motion carried.

Resolution 2017R-1  
2017 Employee Wages

WHEREAS, the City of Eureka has municipal ordinance which specify the salaries, and

WHEREAS, the City Council of the City of Eureka has the power to establish the amount of salaries, and

WHEREAS, the City Council of the City of Eureka has determined the amounts of the following salaries for the year 2017.

Paulette Bauer - \$14.05 per hour, Susan Fischer - \$13.10 per hour, Nicole Frerk - \$17.70 per hour, Kyle Hemeyer - \$20.00 per hour, Elizabeth Jundt - \$12.35 per hour, John Jundt - \$10.30 per hour, Bonnie Kary - \$9.25 per hour, Doreen Lang - \$8.80 per hour, and David Sveum - \$16.50 per hour.

NOW, THEREFORE BE IT RESOLVED, that the City Council of the City of Eureka adopt these amounts that apply for salaries to become effective retroactive to the beginning of the January 2017 pay period.

The salary for Mayor is \$275.00 per month plus \$30.00 per special meeting, and the salary for Council members is \$175.00 per month, plus an additional \$30.00 per special meeting, payable quarterly.

Dated this 9<sup>th</sup> day of January, 2017.

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Lloyd Miller, Mayor

ATTEST:

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Nicole Frerk, Finance Officer

The Council discussed the City Wide Clean Up for this year. Tabled until February's meeting.

Motion by Schwingler, seconded by Duquette to close the Eureka Municipal Airport due to the ice covered runway and reopening based on the discretion of the Public Works Director/Airport Manager. All voted aye. Motion carried.

Motion by Eberhart, seconded by Weisbeck to go into executive session at 8:27 p.m. All voted aye. Motion carried.

The Council requested Public Works Director, Kyle Hemeyer, stay in executive session.

At 8:37 p.m., Kyle Hemeyer left executive session.

Motion by Weisbeck, seconded by Flemmer to come out of executive session at 8:46 p.m. No action taken.

There will be a special meeting on January 30 at 5:01 p.m. for the opening of bids for the artesian well project.

Motion by Heilman, seconded by Weisbeck to adjourn the meeting at 8:49 p.m. All voted aye. Motion carried.

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Mayor Lloyd Miller

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Nicole Frerk, Finance Officer