

Minutes for August 22, 2017 Special City Council Meeting

The Special Meeting of the Eureka City Council was called to order on August 22, 2017, at 7:00 p.m. by Mayor Miller in the council room of the Municipal Building with the following present: Mayor Miller, Council members: Delzer, Duquette, Eberhart, Flemmer, Heilman, and Finance Officer Frerk. Schwingler absent.

Motion by Flemmer, seconded by Delzer to approve the agenda. All voted aye. Motion carried.

The Ordinance 15.16.070 – Permit Required to Remove Building was discussed. The Council discussed the amount of liability insurance they should require. Council member Delzer stated she found out that \$100,000-300,000 is standard. There was discussion that the standard amount would be appropriate for residential properties, but they may want to consider higher for commercial properties. The revised ordinance will read that an individual will need to provide proof of liability insurance in the amount of \$100,000-300,000 for a residential property or \$1,000,000 for a commercial property. Motion by Delzer, seconded by Eberhart to approve the first reading of Ordinance 15.16.070 – Permit Required to Remove Building. Roll call vote taken. Delzer-yes, Duquette-yes, Eberhart-yes, Flemmer-yes, Heilman-yes. Motion carried.

The revision of the sanitation fee schedule for apartments was discussed. Discussion of the Council included: that the sanitation charges for apartments is too much; that the City should not make money on garbage; if changes are made it will be for all apartments; if apartments are not filled and the service is not being used than they should not have to pay. The Council discussed giving the apartment owners the choice to either stay with the City sanitation services or work directly with Heartland. The Council recommended letters be sent to the apartment owners that they have the choice to either stay with the City sanitation services or contact Heartland directly on their own to set up services with them and let the City know they will no longer be using City sanitation services. The Council also discussed if the apartment is no longer receiving City sanitation services than the City no longer has to pay Heartland for those properties. If the apartment owner decides to work directly with Heartland the dumpsters are their responsibility and all questions or concerns will be dealt directly with Heartland.

Motion by Flemmer, seconded by Delzer to give the apartment owners the choice to either stay with the City sanitation services or work directly with Heartland. The sanitation fee schedule will read as follows: Apartments: \$12 per unit with City sanitation services or accounts handled by company providing sanitation services. Apartment owners have the choice of one or the other. Duplex, triplex, 4-plex: \$14 per unit with City sanitation services or accounts handled by company providing sanitation services. Building owners have the choice of one or the other. Roll call vote taken. Delzer-yes, Duquette-yes, Eberhart-yes, Flemmer-yes, Heilman-yes. Motion carried.

The Council discussed the City's water rates. Motion by Eberhart, seconded by Delzer to increase the water rates' flat fee from \$9.00 to \$15.00 effective October 1, 2017. New water rates will be \$15.00 plus \$3.70 per 1,000 gallons. Roll call vote taken. Heilman-yes, Flemmer-yes, Eberhart-yes, Duquette-yes, Delzer-yes. Motion carried.

The Council also discussed increasing the bulk water rate. Motion by Duquette, seconded by Heilman to increase the bulk water rate from \$5.50 per 1,000 gallons to \$6.50 per 1,000 gallons effective October 1,

2017. Roll call vote taken. Delzer-yes, Duquette-yes, Eberhart-yes, Flemmer-yes, Heilman-yes. Motion carried.

Motion by Flemmer, seconded by Eberhart to revise 12.5.4 of the personnel manual to state that lodging and meal expenses will be paid prior to travel. Meal expenses are to be paid at the state rates at the time of travel. Roll call vote taken. Delzer-yes, Duquette-yes, Eberhart-yes, Flemmer-yes, Heilman-yes. Motion carried.

The Council discussed the 2018 expenditure budget. The governmental funds were discussed first. In General Government \$313,451.25 is proposed to be budgeted in 2018. In Public Safety \$53,500.00 is proposed to be budgeted in 2018. In Public Works \$493,550.00 is proposed to be budgeted in 2018. In Health and Welfare \$14,725.00 is proposed to be budgeted in 2018. In Culture and Recreation \$122,500.00 is proposed to be budgeted in 2018. In Promoting the City \$81,700.00 is proposed to be budgeted in 2018.

The proprietary funds were discussed next. In Water \$362,350.00 is proposed to be budgeted in 2018. In Sewer \$180,200.00 is proposed to be budgeted in 2018.

Total proposed expenditures were budgeted as follows: General Fund \$1,079,426.25; Water Fund \$362,350.00; Sewer Fund \$180,200.00.

The Council took a 5 minute break at 9:40 p.m.

The Council also discussed the 2018 revenue budget. Total proposed revenues were budgeted as follows: General Fund \$755,318.34 with \$324,107.91 as unobligated cash; Water Fund \$188,850.00; Sewer Fund \$161,300.00.

Motion by Delzer, seconded by Heilman to approve the First Reading of the 2018 Budget. Roll call vote taken. Heilman-yes, Flemmer-yes, Eberhart-yes, Duquette-yes, Delzer-yes. Motion carried.

No executive session.

Motion by Duquette, seconded by Delzer to adjourn the meeting at 10:32 p.m. All voted aye. Motion carried.

Mayor Lloyd Miller

Nicole Frerk, Finance Officer