

Minutes for October 4, 2016 City Council Meeting

The meeting of the Eureka City Council was called to order on October 4, 2016, at 7:00 p.m. by Mayor Miller in the council room of the Municipal Building with the following present: Mayor Miller, Council members: Duquette, Flemmer, Heilman, Schwingler, Weisbeck, and Finance Officer Frerk. Absent Eberhart.

Others present: Paulette Bauer, Deb Larson, Daren Peterka, Donald Marshalek, Wes Hilgemann, Keith Kramlich, and Carmen Weber.

Changes and additions to the agenda: Funk Lot.

Motion by Heilman, seconded by Schwingler to approve the agenda. All voted aye. Motion carried.

Citizen Open Forum: none.

Steve Aldinger with Interstate Engineering was present to discuss that the cultural inspection at the airport is scheduled to take place on Thursday this week. In addition, the State has reviewed and approved the engineering fees for the construction of the taxilane at the airport. The Council reviewed the proposed engineering fees and cost estimates of asphalt vs. concrete.

James Grossmann and City Attorney, Marshall Lovrien, joined the meeting.

Motion by Heilman, seconded by Schwingler to approve the taxilane construction. Roll call vote taken. Duquette-yes, Flemmer-yes, Heilman-yes, Schwingler-yes, Weisbeck-yes. All voted aye. Motion carried.

Kyle Hemeyer joined the meeting.

Daren Peterka with Interstate Engineering was present to discuss the Lakeside Addition replat. There was no easements on the lots. He discussed that the replat layout is similar to what the Council reviewed last month, but he has added the 16 foot alley on the east side of the lots.

Motion by Weisbeck, seconded by Flemmer to approve the Lakeside Addition, Block 12, Lots 1-11 replat. All voted aye. Motion carried.

Sharlene Reineke expressed interest in the City office to tear down the house on 402 J Ave. Sharlene Reineke was not present at the meeting to discuss details further.

Wes Hilgemann, Keith Kramlich, and Carmen Weber were present to discuss a water pressure concern at the Nursing Home. Hilgemann informed the Council that the Nursing Home has had a water pressure problem in the last year and a half. If the pressure is too low their equipment won't operate. Also, with the new hospital building being built out there they don't think the water pressure will get any better. In addition, in order for their fire protection system to operate a certain amount of pressure and gallons will be needed. The City will do pressure testing, take a look at the water tower, and make sure valves are open. Also, Daren Peterka with Interstate Engineering offered to take a look at the situation at no charge to the City. Council members, Heilman and Schwingler will coordinate with Daren, Gregg, and Kyle to look more into the situation. Tabled until November's meeting.

Vilas Pharmacy has requested that a handicap sign be put up and the curb painted blue in front of the store. The Council discussed the request; however, due to the fact that the parking area in front of the store is not handicap accessible they recommended a 10 or 15 minute parking spot with set times instead. Mayor Miller will discuss the 10 or 15 minute parking spot recommendation with Vilas Pharmacy.

Donald Marshalek, owner of DC American Canteen, recently purchased the business known as Spare Time. He has applied for an On Sale Liquor license and Off Sale Malt Beverage license.

Motion by Duquette, seconded by Weisbeck to approve the application of Donald Marshalek with DC American Canteen for the On Sale Liquor license and Off Sale Malt Beverage license. All voted aye. Motion carried.

Motion by Weisbeck, seconded by Duquette to approve the September 7, 2016, Special City Council meeting minutes, and the September 12, 2016, City Council meeting minutes. All voted aye. Motion carried.

The bill from Water System Drilling was discussed. Council will pay the amount of \$26,400.00 which is less the \$8,275.00 charged for lost materials. The bill for Anita Duquette was also discussed.

Motion by Flemmer, seconded by Heilman to approve the bills as presented. All voted aye. Motion carried.

Bills for October 4, 2016: A&B Business, copier \$4,495.45; Premier Equipment, maintenance/supplies \$1,364.79; The Stop, gas \$275.23; Dakota Country, supplies \$8.44; Grainger, street sweeper maintenance \$57.28; USA Blue Book, supplies \$47.67; Olson Consulting, code enforcement \$435.00; Heartland Waste, sanitation fees \$5,178.80; SDML, annual conference registration fees \$100.00; Bantz, Gosch, & Cremer, attorney fees \$1,954.31; Dept of Revenue, public health laboratory \$211.00; Hometown Boutique, helium balloons-Homecoming float \$8.00; SD Dept of Revenue, drivers licensing \$273.00; WEB, water \$8,455.40; Postmaster, UB postage \$500.00; SD State Treasurer, sales tax \$553.02; USDA Rural Development, water project/loan \$1,694.00; Postmaster, roll of stamps \$94.00; McPherson Co. Auditor, police contract \$3,500.00; Water System Drilling, artesian well repairs \$26,400.00; Consumer Reports, subscription \$26.00; Anita Duquette, water refund \$93.24; Great Plains Bank, utilities \$14.35; Bank of America, books \$247.55; Susan Fischer, books \$19.08; A&B Business, copier contract \$59.18; Kary's, repairs/supplies \$223.70; Vilas Pharmacy, supplies \$64.09; MDU, utilities \$5,062.03; FEM Electric, utilities \$669.59; SD Retirement System, retirement \$1,398.40; Wellmark, health insurance \$4,174.80; Guardian, dental/vision insurance \$403.86; SD Dept of Labor & Regulation, unemployment insurance-Qtr 3 \$6.98; Great Plains Bank, payroll taxes \$2,779.02; SD State Treasurer, sales tax \$566.97.

Motion by Weisbeck, seconded by Schwingler to approve the financials. All voted aye. Motion carried.

Motion by Weisbeck, seconded by Duquette to approve the building permits. All voted aye. Motion carried.

Motion by Flemmer, seconded by Duquette to approve the payroll report. All voted aye. Motion carried.

Deputy Smith gave the Police report. Hours worked, calls for service, civil patrol, and traffic activity were reported to the Council.

Kyle Hemeyer, Assistant Public Works Director, gave the Public Works Director report due to Public Works Director, Gregg Arnold, attending the annual conference in Rapid City. The billing of property owners for street repair was discussed. Kyle stated Gregg should have the measurements. It was requested that this information get to the City office for billing.

Motion by Flemmer, seconded by Weisbeck to approve either Gregg Arnold or Kyle Hemeyer to attend the Wastewater Collection System Training in Ipswich on October 20. All voted aye. Motion carried.

Finance Officer Frerk informed the Council that the 2017 tax request for debt service was denied by the McPherson County Auditor. At last month's meeting the Council had budgeted \$25,000.00 in the debt service fund for the new artesian well. However, since the GO Bond for the current artesian well was paid off in February 2016 the City cannot continue to levy and a new levy would have to go through a process before a tax request can be approved. Therefore, the \$25,000.00 budgeted in the debt service fund for 2017 will not be available through tax request.

The City received a proposal from WWC Engineering for artesian well services. Interstate Engineering was present at the meeting and informed the Council they decided not to submit a proposal because they felt they didn't have the experience in artesian wells on staff. Interstate Engineering had reached out to LBG Engineering out of Sioux Falls to possibly work together; however, it was decided that was probably not economical for the City. Interstate Engineering did let LBG Engineering know the City was advertising for proposals.

Motion by Heilman, seconded by Schwingler to accept WWC Engineering as the engineer for artesian well services. All voted aye. Motion carried. The Council requests a cost estimate from WWC Engineering as soon as possible.

Mayor Miller appointed Council members Weisbeck and Heilman to work on financing options for the new artesian well.

Mayor Miller and Council members Duquette and Schwingler met on September 23 with City Attorney, Marshall Lovrien, and Code Enforcement Specialist, Mike Olson, to discuss the current code enforcement ordinance. The current ordinance is lacking notice and procedure, and there are other changes that should be made. Tabled until November's meeting.

The Bulk Water Station Ordinance 13-05 was discussed. The ordinance limits the user to no more than 15,000 gallons of water per day, as well as, requires the user to pay a non-refundable deposit of \$75.00 to obtain a code to have access to the bulk water station.

Motion by Duquette, seconded by Heilman to install a water meter in the bulk water station. All voted aye. Motion carried.

The Council also discussed changing the rates for bulk water. The current rate is \$4.45 per 1,000 gallons.

Motion by Flemmer, seconded by Schwingler to approve the first reading of Ordinance 13-05 – Bulk Water Station. All voted aye. Motion carried.

The Council discussed the metering of the Weixel South Trailer Court. Two main issues were discussed which include that the water is not metered and there is no backflow preventers present. Mayor Miller and Weisbeck will meet with Jim Weixel to explain the situation and provide options.

Mayor Miller met with the City employees who qualify for health insurance. The employees agreed that Plan Option 1, Blue Select Primary W9X/30N would be a good option for health insurance renewal.

Motion by Weisbeck, seconded by Schwingler to approve Plan Option 1, Blue Select Primary W9X/30N for health insurance renewal. Roll call vote taken. Duquette-yes, Flemmer-yes, Heilman-yes, Schwingler-yes, Weisbeck-yes. All voted aye. Motion carried.

Maintenance on the Information Center will be tabled until Spring 2017.

Delinquent water payments are currently charged a percentage of interest. The Finance Office requests the ordinance be changed to a flat fee instead of a percentage calculation. The Council would like to amend the ordinance to \$10.00 late fee after the 20th of each month and \$20.00 late fee the last day of the month. The Council requests that City Attorney, Marshall Lovrien, draft an amended ordinance. Tabled until November's meeting.

The Council discussed surplusage the old City Office copier or having the City Shop keep the copier. Council decided that the City Shop should keep it.

There was discussion on the water shut off valves (curb box) inspection when houses are sold and purchased in town. The City Public Works inspects the curb box and signs off on their findings. This information is disclosed to the seller and buyer.

There was discussion on whether or not the City is charged by Heartland Waste for the recycle trailer. The City is not charged and the recycle trailer will stay as is.

Putting rip rap by the lake was discussed. Also, Flemmer requested permission that the County have a temporary stockpile area of rip rap. The Council is okay with that.

The next NECOG meeting will be on October 12 in Aberdeen at 4:00 p.m.

Motion by Weisbeck, seconded by Flemmer to approve the Community Transit Fundraiser requested by Dawn Regula in November at the Wolff Den. All voted aye. Motion carried. Fund raising is for a new Community Transit Bus.

Trisha Funk made an offer of \$5,000.00 to sell the lot located south of the City Shop. Motion by Flemmer, seconded by Duquette to purchase Lot 2 owned by Allan Funk for \$5,000.00. All voted aye. Motion carried. The City is okay with the equipment on the lot being removed by Spring 2017.

Motion by Heilman, seconded by Weisbeck to go into executive session at 9:41 p.m. All voted aye. Motion carried.

Motion by Weisbeck, seconded by Schwingler to come out of executive session at 10:06 p.m. All voted aye. Motion carried.

No action taken.

Motion by Heilman, seconded by Flemmer to adjourn the meeting at 10:08 p.m. All voted aye. Motion carried.

Mayor Lloyd Miller

Nicole Frerk, Finance Officer