

Minutes for June 13, 2016 City Council Meeting

The meeting of the Eureka City Council was called to order on June 13, 2016, at 7:00 p.m. by Mayor Miller in the council room of the Municipal Building with the following present: Mayor Miller, Council members: Duquette, Eberhart, Flemmer, Heilman, Weisbeck, Finance Officer Frerk, and City Attorney, Marshall Lovrien. Others present: Deb Larson, Barb Billotto, Randy Beck, Dianne Boschee, Anita Duquette, Sandy Bond, and Ralph Bond.

Any changes or additions: Bo Beck/School Board will be attending around 8:00 p.m., and Variances. Motion by Weisbeck, seconded by Eberhart to accept the changes and additions to the agenda. All voted aye. Motion carried.

Citizen Open Forum:

Randy Beck present to discuss the sewer back up issues and asking if he will be reimbursed for damages.

Candi Walker joined the meeting.

Randy Beck also asked the Council if the water pump by the lake will be fixed.

Randy Beck left the meeting.

Ralph Bond present to inform the Council that the City maintenance workers destroyed the property he owns by the railroad. He stated the grass was destroyed, and he is expecting it will be re-seeded. Tabled for July's meeting.

Motion by Heilman, seconded by Flemmer to approve the May 9, 2016, city council meeting minutes. All voted aye. Motion carried.

Motion by Eberhart, seconded by Weisbeck to approve the bills as presented. All voted aye. Motion carried.

Bills for June 13, 2016: JP Lumber, maintenance/supplies \$60.74; Gregg Arnold, gas \$30.00; A&B Business, supplies \$220.38; Ken Martin, customer deposit refund \$11.92; Premier Equipment, maintenance/supplies \$678.99; Airside Solutions Inc., airport supplies \$58.79; Van Diest Supply Company, supplies \$749.30; Aberdeen American News, advertising \$86.25; SD Public Assurance Alliance, insurance \$17,115.09; Avera HME Aberdeen, stair lift/labor \$3,000.00; Bantz, Gosch & Cremer, attorney fees \$263.79; DENR, drinking water fee \$600.00; Dept of Revenue, public health laboratory \$15.00; Nicole Frerk, notary application \$30.00; Heartland Waste, sanitation fees \$4,986.20; Susan Fischer, books \$55.29; Bonnie Kary, books \$41.89; Dakota Pump & Control, lift stations maintenance \$760.00; Stuwe Flooring, ambulance meeting room floor \$1,574.75; Dominik's Equipment, toro mower repair \$701.12; Eureka Manufacturing, fence/picnic table \$184.35; Les's Standard, maintenance/supplies \$1,345.41; Lloyd Miller, plaques \$88.00; SD Dept of Revenue, drivers licensing \$383.00; Northwest Blade, advertising/publishing \$267.30; Kary's, gas/tire repair \$177.40; WEB, water \$6,792.42; Wellmark, health insurance \$4,174.80; Guardian, dental/vision insurance \$403.86; SD Retirement, retirement \$1,494.48; Great Plains Bank, payroll taxes \$3,012.75; Great Plains Bank, utilities \$13.90; Osters Honey Wagon Service, sewer repair by Eureka School \$97.00; FEM, utilities \$486.31; Fischer's Plumbing, sewer repair by Eureka School \$1,650.00; Charles Glaesman, strip/wax ambulance meeting room floor \$90.00;

MDU, utilities \$4,945.54; Bank of America, books \$299.21; Bank of America, supplies \$71.13; Bank of America, finance charge \$1.00; USDA Rural Development, water project/loan \$1,694.00; Postmaster, roll of stamps \$94.00; McPherson Co. Auditor, police contract \$3,500.00; SD State Treasurer, sales tax \$416.72; Ken's, supplies \$74.06; Northern Plains, Trimec \$165.00; Valleytel, utilities \$372.55; Eureka Public School, sewer refund/ambulance meeting room floor \$2,610.00; Paulette Bauer, FO school meals/mileage \$217.72; Nicole Frerk, FO school meals/mileage \$299.52; Kyle Hemeyer, safety boots \$20.99; Dakota Country, batteries/gift basket for FO school \$57.32; Eureka Plumbing & Heating, toilet fill valve \$19.95; Hydro-Klean, sewer repair by Eureka School \$5,187.30; Michael Todd & Company, supplies \$761.33; USA Blue Book, supplies \$379.06; Servall, cleaning supplies \$111.60; Dakota Cloud Recovery, computer back up \$197.03; Great Plains Insurance, airport insurance \$1,563.00; SD One Call, message fees \$13.65; Matheson, acetylene \$23.89; Seating & Athletic Facility Enterprises, bleachers \$25,824.00; A&H Excavating, sewer repair by Eureka School \$11,000.00.

Motion by Weisbeck, seconded by Heilman to approve the financials. All voted aye. Motion carried.

Motion by Duquette, seconded by Flemmer to approve the building permits. All voted aye. Motion carried.

Gregg Arnold joined the meeting.

Motion by Weisbeck, seconded by Heilman to approve the payroll report. All voted aye. Motion carried.

Scott and Steph Raile joined the meeting.

Deputy Smith unable to attend the meeting. Finance Officer Frerk reported for Deputy Smith that he noted delinquent water bills delivered for the City under City Service on his report. Also, on May 23 the Sheriff's Office participated with the Highway Patrol in a safety checkpoint that was held in town. Speed summary reports from Deputy Smith were also reviewed by the Council. Motion by Eberhart, seconded by Duquette to approve the police report. All voted aye. Motion carried.

Gregg Arnold gave the Public Works Director report. There was discussion on mowing, lift station #3, and the sewer work being done. Council discussed leaving 10th St. this year and will look at next year. They will plan to maintain it this year.

Motion by Weisbeck, seconded by Duquette to approve Assistant Finance Officer, Paulette Bauer's, tentative vacation request for July 11-15. All voted aye. Motion carried.

Motion by Heilman, seconded by Eberhart to approve Public Works Director, Gregg Arnold, to attend the SD Chemical Industry Safety Workshop in Aberdeen on July 20. All voted aye. Motion carried.

Motion by Weisbeck, seconded by Heilman to approve Mayor Miller to attend the Budget Training in Aberdeen on July 13. All voted aye. Motion carried.

Motion by Weisbeck, seconded by Duquette to approve Mayor Miller and Council member, Jeremy Eberhart, to attend the Elected Officials Workshop in Pierre on July 20. All voted aye. Motion carried.

Mayor Miller read aloud the thank you from the Eureka Golf Course for the City's contribution towards a new mower.

GOVERNMENTAL FUNDS--MODIFIED ACCRUAL BASIS

Other

Motion by Eberhart, seconded by Flemmer to approve the City's surplused items sold with the Eureka School Auction on May 15. All voted aye. Motion carried.

The Council discussed the WEB water antenna lease agreement with City Attorney, Marshall Lovrien.

Bo Beck joined the meeting.

Motion by Eberhart, seconded by Duquette to have the City Attorney negotiate with WEB Water a 10 year lease agreement at \$550 per year with the ability to look at the rental amount at 5 years. All voted aye. Motion carried.

Due to the resignation of Council member, Floyd Obenauer, the Council appointed a Council member in Ward 2 to fill the vacancy. Weisbeck nominated Dennis Schwingler. Eberhart nominated Neal Woehlhaff. Duquette motioned to cease nominations. All voted aye. Motion carried. Roll call vote taken. Duquette – Schwingler, Eberhart – Woehlhaff, Flemmer – Woehlhaff, Heilman – Schwingler, Weisbeck – Schwingler. Dennis Schwingler is appointed as Council member for Ward 2 for a one-year term. Position will be open for election in 2017.

Motion by Eberhart, seconded by Duquette to rescind the motion to sell the City property, Lots 1, 2, 3 & 4 of Block 12, Lakeside 1st Addition. All voted aye. Motion carried. Before the City can surplus this City property the lots need to be surveyed and re-platted due to the City street now is running through some of them. Motion by Flemmer, seconded by Duquette to survey and plat Lots 1-11 of Block 12, Lakeside 1st Addition. All voted aye. Motion carried.

Motion by Duquette, seconded by Heilman to approve the sale of City property, West Lake Addition in the SE1/4 of Section 34 Township 127 North, Range 73 West of the 5th P.M., to Scott and Steph Raile at \$3,400 per acre. All voted aye. Motion carried. Property was sold at a public auction on June 6.

There will not be a City Wide Clean Up this year. The City will plan to advertise for the Rubble Site/City Park Assistant position at the beginning of the year next year.

Motion by Duquette, seconded by Weisbeck to approve the 2015 Annual Report. All voted aye. Motion carried. The City's audit will be June 27-29. Drivers licensing will be moved to Thursday, June 30, that week.

	<u>General Fund</u>	<u>Debt Service Fund</u>	<u>Governmental Funds</u>	<u>Total Governmental Funds</u>
Beginning Balance	849,779.00	4,070.00		853,849.00
Revenues and Other Sources:				
Taxes:				
Property Taxes	282,462.12	15,595.72		298,057.84
Airflight Property Tax				0.00
General Sales and Use Taxes	290,155.23			290,155.23
Gross Receipts Business Taxes				0.00
Amusement Taxes	168.00			168.00
Excise Tax				0.00
Tax Deed Revenue				0.00
Penalties and Interest on Delinquent Taxes	1,198.31	66.90		1,265.21
Licenses and Permits	5,043.00			5,043.00
Intergovernmental Revenues:				
Federal Grants	44,273.93			44,273.93
Federal Shared Revenue				0.00
Federal Payments in Lieu of Taxes				0.00
State Grants				0.00
State Shared Revenue	67,312.17			67,312.17
State Payments in Lieu of Taxes				0.00
County Shared Revenue:	6,822.22			6,822.22
Other Intergovernmental Revenue				0.00
Charges for Goods and Services:				
General Government				0.00
Public Safety				0.00
Highways and Streets				0.00
Sanitation	90,782.38			90,782.38
Health				0.00
Culture and Recreation	3,260.38			3,260.38
Ambulance				0.00
Cemetery				0.00
Other	2,024.52			2,024.52
Fines and Forfeits				
Court Fines and Forfeits	464.24			464.24
Animal Control Fines				0.00
Parking Meter Fines				0.00
Library				0.00
Other				0.00
Miscellaneous Revenue and Other Sources:				
Investment Earnings				0.00
Rentals	1,342.63			1,342.63
Special Assessments				0.00
Maintenance Assessments				0.00

Contributions and Donations from Private Sources	3,681.80			3,681.80
Liquor Operating Agreement Income				0.00
Other Revenues	18,892.80	-9.11		18,883.69
Sale of Municipal Property	10,260.00			10,260.00
Compensation for Loss or Damage to Capital Assets				0.00
Long Term Debt Issued				0.00
Total Revenue and Other Sources	828,143.73	15,653.51	0.00	843,797.24

Expenditures and Other Uses:

Legislative				0.00
Executive	26,425.72			26,425.72
Elections	392.45			392.45
Financial Administration	115,269.23			115,269.23
Other General Government	59,567.83			59,567.83
Police	40,702.47			40,702.47
Fire				0.00
Protective Inspection				0.00
Other Protection				0.00
Highways and Streets	151,330.96			151,330.96
Sanitation	72,398.65			72,398.65
Water				0.00
Electricity				0.00
Airport	48,119.89			48,119.89
Parking Facilities				0.00
Cemeteries				0.00
Natural Gas				0.00
Transit				0.00
Health				0.00
Home Health				0.00
Mental Health Centers				0.00
Humane Society				0.00
Drug Education				0.00
Ambulance				0.00
Hospitals, Nursing Homes and Rest Homes	12,500.00			12,500.00
Other Health and Welfare	4,221.45			4,221.45
Recreation	1,500.00			1,500.00
Parks	99,469.06			99,469.06
Libraries	17,134.42			17,134.42
Auditorium				0.00
Historical Preservation				0.00
Museums	3,000.00			3,000.00
Urban Redevelopment and Housing				0.00
Economic Development and Assistance (Industrial				

Development)	11,000.00			11,000.00
Economic Opportunity	31,649.07			31,649.07
Debt Service		15,785.92		15,785.92
Intergovernmental Expenditures				0.00
Capital Outlay				0.00
Judgments and Losses				0.00
Other Expenditures				0.00
Liquor Operating Agreements				0.00
Discount on Bonds Issued				0.00
Payments to Refunded Debt				
Escrow Agent				0.00
Total Expenditures and Other Uses	694,681.20	15,785.92	0.00	710,467.12
Transfers In (Out)				0.00
Special Item (specify)				0.00
Extraordinary Item (specify)				0.00
Changes in Nonspendable				0.00
Increase/Decrease in Fund Balance	133,462.53	-132.41	0.00	133,330.12
Ending Balance:				
Nonspendable	16,036.68			16,036.68
Restricted	25,000.00	3,079.18		28,079.18
Committed				0.00
Assigned	256,934.59			256,934.59
Unassigned	685,270.26	858.41		686,128.67
Governmental Long-term Debt				15,387.13

PROPRIETARY FUNDS--ACCRUAL BASIS

	Water Fund	Sewer Fund
Beginning Balance	1,780,852.00	1,682,514.00
Revenues	176,193.99	175,879.48
Expenses	146,443.10	81,857.61
Transfers In (Out)		
Ending Balance:		
Restricted for:		
Revenue Bond Contingency	60,550.20	
Equipment Repair and/or Replacement		7,200.00
Other Purposes	14,357.51	
Unrestricted	98,410.03	1,211,516.94
Long-term Debt	454,508.87	1,325,881.72

The preceding financial data does not include fiduciary funds or component units. Information pertaining to those activities may be obtained by contacting the municipal finance officer at 284-2441.

Municipal funds are deposited as follows:

Depository	Amount
Great Plains Bank Checking	\$ 13,432.31
Great Plains Bank Savings	\$ 1,685,611.81
Great Plains Bank CD's	\$ 5,000.00
First State Bank of Roscoe CD's	\$ 405,000.00

Bo Beck and Mike Deurmier were present to discuss the sewer line issue.

Bo Beck and Mike Deurmier left the meeting.

There was discussion with City Attorney, Marshall Lovrien, on code enforcement pertaining to lawns getting mowed. Marshall will look into possible revision of the ordinance. Tabled until July's meeting.

Motion by Duquette, seconded by Heilman to put a 2" water meter in the bulk water station. All voted aye. Motion carried.

The Rubble Site/City Park Assistant position will be advertised again next year.

The Council reviewed a letter received from Dakota Access providing notice to the City of pipeline construction in the state of South Dakota. The letter informed the City that the pipeline will be constructed near our community.

There was discussion on the Weixel Trailer Court on the south side of town. Motion by Heilman, seconded by Duquette to have a meter for that lot. Roll call vote taken. Duquette – yes, Eberhart – yes, Flemmer – yes, Heilman – yes, Weisbeck – yes. All voted aye. Motion carried.

Duquette informed the Council that County Rd 3A/City Road B Ave. from Kauk's Meat Market to Raile's residence will be resealed by the County with chips mixed with sand or they can use pea rock. Council stated to go ahead with resealing with chips.

Barb Billotto, Steph Raile, and Scott Raile left the meeting.

Duquette informed the Council after reviewing the ordinance book that there are some ordinances the Council should look at. City Attorney, Marshall Lovrien, recommended that a couple Council members be appointed for ordinance revision then bring to the rest of the Council. Mayor Miller will work with Council members Duquette and Flemmer to review ordinances.

Motion by Weisbeck, seconded by Eberhart to go into executive session at 8:45 p.m. to discuss personnel matter and litigation. All voted aye. Motion carried.

Motion by Eberhart, seconded by Duquette to come out of executive session at 8:59 p.m. All voted aye. Motion carried.

Motion by Weisbeck, seconded by Flemmer to accept the resignation from Sandy Kirschenmann. All voted aye. Motion carried. Her last day as Custodian/Building Cleaning Maintenance will be June 17.

Motion by Weisbeck, seconded by Heilman to advertise the Custodian/Building Cleaning Maintenance position in the Northwest Blade on June 23 and 30. All voted aye. Motion carried. Applications are due in the City office by July 8. The City will look into having someone temporarily fill the position until someone is hired permanently.

The Council discussed the variances ordinance with City Attorney, Marshall Lovrien. Marshall will look into possible revision of the ordinance. Tabled until July's meeting.

Motion by Duquette, seconded by Flemmer to adjourn the meeting at 9:27 p.m. All voted aye. Motion carried.

Mayor Lloyd Miller

Nicole Frerk, Finance Officer