

## Minutes for December 12, 2016 City Council Meeting

The meeting of the Eureka City Council was called to order on December 12, 2016, at 7:00 p.m. by Mayor Miller in the council room of the Municipal Building with the following present: Mayor Miller, Council members: Duquette, Eberhart, Flemmer, Heilman, Schwingler, Weisbeck, and Finance Officer Frerk.

Others present: Arlo Bertsch, Steve Aldinger, Ben Aaseth, Deb Larson, Charlie Hoffman, and James Grossmann.

Motion by Eberhart, seconded by Weisbeck to approve the agenda. All voted aye. Motion carried.

Citizen Open Forum: none.

Steve Aldinger with Interstate Engineering was present to discuss the Eureka Municipal Airport's Capital Improvement Plan (CIP) for 2017. The taxilane project is on the CIP for 2017. The City is eligible for federal funding (90%) and state funding (5%). Asphalt and concrete will both be bid out for the project. The estimated cost for the project with asphalt is \$260,000.00 and the estimated cost for the project with concrete is \$320,000.00. The City's costs including engineering fees would be \$16,000.00 total.

Kyle Hemeyer joined the meeting.

Steve informed the Council that the FAA funding has always come through over the 20 years that he's been involved. Essentially, the funding has been earmarked for our project. The Airport Board met today for the Design Meeting for the designing of the taxilane project. The bids for contractors will probably happen in May/June 2017. The Council will be given these bids and must accept the low bid. In addition, the Council will be given the bids for asphalt and concrete, and again must accept the low bid. The start of construction is estimated to be at the beginning of July 2017 and should last about a month and a half.

Motion by Weisbeck, seconded by Heilman to approve the CIP for 2017. Roll call vote taken. Duquette-yes, Eberhart-yes, Flemmer-yes, Heilman-yes, Schwingler-yes, Weisbeck-yes. All voted aye. Motion carried.

Charlie Hoffman was present to discuss the request of the Eureka Museum to hold a fundraiser and sell raffles from January through April 2017. The first prize is a guided fishing trip on the Missouri River, and there will be four more cash prizes. Motion by Duquette, seconded by Flemmer to approve the Eureka Museum to sell raffles for this fundraiser. All voted aye. Motion carried.

The Eureka Booster Club would like to hold a hog raffle between the dates of December 15, 2016, and February 16, 2017. Tickets will be sold at the home basketball games and at the Main Attraction. All proceeds from this raffle will be used to benefit the students at Eureka Public School. Motion by Weisbeck, seconded by Schwingler to approve the Eureka Booster Club to sell raffles for this fundraiser. Roll call vote taken. Duquette-yes, Eberhart-yes, Flemmer-yes, Heilman-abstained, Schwingler-yes, Weisbeck-yes. Motion carried.

Motion by Eberhart, seconded by Heilman to approve the November 14, 2016, city council meeting minutes, and the November 21, 2016, special city council meeting minutes, and the November 22, 2016, reconvened city council meeting minutes. All voted aye. Motion carried.

Motion by Heilman, seconded by Schwingler to approve the bills as presented. All voted aye. Motion carried.

Bills for December 12, 2016: Postmaster, stamps/post office box fee \$113.00; Vilas Pharmacy, supplies-Community Transit fundraiser \$19.76; Ken's, supplies \$24.86; Ferguson Waterworks, meter software training \$1,000.00; Kary's, gas/tire repair \$238.20; Ashley Tribune, advertising-Public Works position \$44.20; Valleytel, utilities \$360.87; JP Lumber, supplies \$58.11; Eureka Community Health Services, Eureka Capital Campaign pledge \$25,000.00; DENR, wastewater fee \$1,500.00; McPherson Co. Register of Deeds, transfer fee/record deed \$151.50; Susan Fischer, book \$29.95; Dakota Country, fuel oil \$612.50; Northwest Blade, publishing/advertising/supplies \$431.90; Heartland Waste, sanitation fees \$5,307.20; Dept of Revenue, public health laboratory \$15.00; SD Gov't Finance Officers' Assoc., 2017 dues \$70.00; Bantz, Gosch, & Cremer, attorney fees \$1,501.00; SD One Call, message fees \$9.45; Matheson, acetylene \$53.14; Dakota Radio Group, advertising-Public Works position \$228.00; Premier Equipment, supplies \$369.82; Sanitation Products, supplies/maintenance \$2,972.15; A&B Business, supplies/copier contract \$107.09; Butler, supplies \$251.64; Bank of America, books \$754.16; Bank of America, cleaning supplies \$46.35; SD Dept of Revenue, drivers licensing \$273.00; MDU, utilities \$4,614.27; WEB, water \$7,887.58; FEM Electric, utilities \$767.06; Ronayne & Cogley, P.C., land purchase (Funk lot 2) \$5,000.00; Chamber of Commerce, Treasure Chest event \$2,000.00; Great Plains Bank, utilities \$19.80; McPherson Co. Auditor, police contract \$3,500.00; USDA Rural Development, water project/loan \$1,694.00; SD State Treasurer, sales tax \$569.90; Great Plains Bank, payroll taxes \$2,831.18; Servall, cleaning supplies \$172.60; SD Retirement, retirement \$1,457.66; Wellmark, health insurance \$4,091.67; Guardian, dental/vision insurance \$359.90; DENR, certificate renewals \$24.00; SD One Call, message fees \$2.10.

Motion by Flemmer, seconded by Eberhart to approve the financials. All voted aye. Motion carried.

Motion by Flemmer, seconded by Eberhart to approve the building permits. Schwingler, Duquette, and Weisbeck abstained. Heilman-yes. Mayor Miller-yes. Motion carried.

Motion by Duquette, seconded by Schwingler to approve the payroll report. All voted aye. Motion carried.

Deputy Smith gave the police report.

The oath of the new Public Works Director, Kyle Hemeyer, was recited and signed by Kyle and Mayor Miller.

Kyle Hemeyer gave the Public Works Director report and presented a quote from Connelly which the Council had requested. Kyle reported that the overhead door at the City shop needs to be replaced. Weisbeck agreed that the overhead door needs to be replaced and should probably be widened for equipment storage. Motion by Flemmer, seconded by Schwingler to get quotes to replace and widen the overhead door to a 20 ft. door at the City shop. All voted aye. Motion carried.

Schwingler met with Wes Hilgemann on the Nursing Home water issue after last month's meeting. The Council discussed what would be possible options. Schwingler will follow up with Wes.

Motion by Schwingler, seconded by Weisbeck to rescind the surplus of the Onan 30 GenSet-30 kw generator. All voted aye. Motion carried.

WWC Engineering is in contact with the DENR regarding the request to construct a replacement well. WWC reiterated to the DENR that this project was an urgent and important matter for the City. WWC has been preparing the well construction specifications and will work toward preparing the bid advertisement for the City Council to review. The City is working with Great Plains Bank to make sure funding is coming along in step with the well permitting and design.

Motion by Weisbeck, seconded by Heilman to have the City Attorney, Marshall Lovrien, draft a letter to Great Plains Bank verifying the City's request and qualifications. All voted aye. Motion carried.

The Council discussed having the City Holiday Party on January 13. Mayor Miller will check if the Wolff Den is available and if The Lyric is available for catering. Tabled until December's special meeting.

Motion by Weisbeck, seconded by Flemmer to approve the second reading of Ordinance 13.04.300 – Delinquent Water Payments. Roll call vote taken. Duquette-yes, Eberhart-yes, Flemmer-yes, Heilman-yes, Schwingler-yes, Weisbeck-yes. All voted aye. Motion carried.

#### ORDINANCE 13.04.300

#### Delinquent water payments

BE IT ORDAINED BY THE MUNICIPALITY OF EUREKA, McPHERSON COUNTY, SOUTH DAKOTA,

If full payment is not received by the 20<sup>th</sup> of the month the bill is due, a \$10 penalty will be assessed and notice will be mailed to the customer via US mail to the address of the property in question or by personal service by the City Police Department. If full payment for utilities is not received by the last day of the month, a \$20 penalty will be assessed. If full payment for utilities is not received by the last day of the month, the water will be disconnected at 10:30 a.m. on the first day of the following month and will not be reconnected until full payment, including the \$20 penalty, the disconnect and reconnect charges are all received by the City Finance Office. No partial payments will be allowed. If the 1<sup>st</sup> of the month falls on a legal holiday or weekend, the water will be disconnect on the following business day.

Dated this 12<sup>th</sup> day of December, 2016.

ATTEST:

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Lloyd Miller, Mayor

Nicole Frerk — Finance Officer

First Reading: November 14, 2016

Second Reading: December 12, 2016

Published: January 5, 2017

Effective: January 26, 2017

Motion by Flemmer, seconded by Eberhart to approve the Joint Cooperative Agreement for 2017 with NEOG. All voted aye. Motion carried.

The Council discussed the City's current rates. Tabled until December's special meeting.

December's special meeting will be on Tuesday, December 27, at 7:00 p.m.

Motion by Weisbeck, seconded by Heilman to go into executive session for personnel matters at 8:20 p.m. All voted aye. Motion carried.

Mayor Miller asked Finance Officer Frerk to come into executive session at 8:22 p.m. Finance Officer Frerk came out of executive session at 8:28 p.m.

Motion by Flemmer, seconded by Schwingler to come out of executive session at 8:51 p.m. All voted aye. Motion carried.

Motion by Eberhart, seconded by Duquette to rescind the prior motion to hire Kyle Hemeyer as the Public Works Director as a salaried position; rather hire Kyle Hemeyer as the Public Works Director as an hourly position at \$20.00 per hour retroactive starting December 1, 2016. Roll call vote taken. Duquette-yes, Eberhart-yes, Flemmer-yes, Heilman-yes, Schwingler-yes, Weisbeck-yes. All voted aye. Motion carried.

Motion by Weisbeck, seconded by Flemmer to hire David Sveum as the Assistant Public Works Director, part-time as an hourly position at \$16.50 per hour effective January 1, 2017, with a 90 day probation period, and must obtain CDL. Roll call vote taken. Duquette-yes, Eberhart-yes, Flemmer-yes, Heilman-yes, Schwingler-yes, Weisbeck-yes. All voted aye. Motion carried.

Motion by Eberhart, seconded by Schwingler to increase the employee wages effective January 1, 2017, as follows: Paulette Bauer, \$14.05 per hour; Susan Fischer, \$13.10 per hour; Nicole Frerk, \$17.70 per hour; Elizabeth Jundt, \$12.35 per hour; John Jundt, \$10.30 per hour; Bonnie Kary, \$9.25 per hour; Doreen Lang, \$8.80 per hour. Kyle Hemeyer will remain at \$20.00 per hour as of January 1, 2017. All voted aye. Motion carried.

Motion by Heilman, seconded by Weisbeck to adjourn the meeting at 9:04 p.m. All voted aye. Motion carried.

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Mayor Lloyd Miller

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Nicole Frerk, Finance Officer