

Minutes for December 14, 2015 City Council Meeting

The meeting of the Eureka City Council was called to order on December 14, 2015, at 7:00 p.m. by Mayor Opp in the council room of the Municipal Building with the following present: Mayor Opp, Council members: Bertsch, Billotto, Heilman, Obenauer, Regula, Weisbeck, and Finance Officer Frerk. Others present: Steve Aldinger, Brandon Duquette, Donald Fischer, Deb Larson, Kyle Hemeyer, Anita Duquette, Dianne Boschee, James Grossman, Kaci Vander Vorst, Erin Anglin, Trish Grajczyk, Rob Grajczyk, Jake McCluskey, Renee Schwingler, and John Schwingler.

Motion by Regula, seconded by Heilman to approve the agenda. All voted aye. Motion carried.

Citizen Open Forum: Anita Duquette asked questions about the City's vacation policy and the family health insurance.

Brandon Duquette asked questions about the City looking into services for a code enforcement specialist. Council stated they are currently looking into other options, no decisions have been made yet.

Steve Aldinger with Interstate Engineering spoke about not chip sealing the runway. He stated in about 10 years will need to do a coating. The City may need to do some crack sealing, and if the City is using federal aid will need engineering.

Steve Aldinger left the meeting.

Kaci Vander Vorst, Erin Anglin, Trish Grajczyk, and Rob Grajczyk were members present from the Ambassadors requesting financial assistance for Freedom Dayz. They would like to have a better tent at this year's celebration so they are able to have trailers under it. They are requesting \$7,250.00 for a tent and other costs. Tabled until January's meeting.

Kaci Vander Vorst, Erin Anglin, Trish Grajczyk, and Rob Grajczyk left the meeting.

Mike Olson joined the meeting.

Code Enforcement Specialist, Mike Olson, discussed his services, and the options and opportunities he provides. He would review City ordinances and provide suggestions. He also provides the service of training the City's own personnel. Mike stated that the Council directs the code enforcement on how to operate.

Mike Olson left the meeting.

Motion by Bertsch, seconded by Weisbeck for a 10 year airport lease agreement dating 2015-2025 at \$200 per year for James Grossman. All voted aye. Motion carried.

Airport lessees will pay the sum of the \$15 per month electric in full (\$180.00) for the year.

James Grossman left the meeting.

There was discussion on visiting and working with ECDC on website options before proceeding with any plan for a website.

Jake McCluskey left the meeting.

Deputy Smith joined the meeting.

Deputy Smith gave the police report. The speed signs have been put up on both ends of town. Deputy Smith was asked to look into sex offender laws and safety zone restrictions.

Deputy Smith left the meeting.

Kyle Hemeyer gave the Public Works Director report. Gregg has time off this week. Kyle discussed the activities for the month and presented the proposal from Dakota Pump & Control to inspect and test both lift station pumps and control systems.

Motion by Bertsch, seconded by Obenauer for Dakota Pump & Control to inspect the lift stations for \$760.00 on an annual basis. All voted aye. Motion carried.

Motion by Weisbeck, seconded by Heilman to go into executive session at 8:40 p.m. All voted aye. Motion carried.

Brandon Duquette, Donald Fischer, Deb Larson, Kyle Hemeyer, and Dianne Boschee left the meeting.

At 9:45 p.m. motion by Weisbeck, seconded by Regula to come out of executive session. All voted aye. Motion carried.

Roll call vote taken to accept Surplus Property Sale to John and Renee Schwingler in the amount of \$2,750. Bertsch-no, Billotto-yes, Heilman-yes, Obenauer-yes, Regula-no, Weisbeck-no. Motion failed.

Motion by Obenauer, seconded by Regula to advertise sale of Lot 4, Block 9, Sunrise addition through sealed bids. All voted aye. Motion carried.

John Schwingler and Renee Schwingler left meeting.

Motion by Weisbeck, seconded by Bertsch to approve the November 9, 2015, city council meeting minutes, and the November 16, 2015, special city council meeting minutes. All voted aye. Motion carried.

Motion by Regula, seconded by Heilman to remove dance hours ordinance 5.16.100. 5-voted aye. Bertsch-no. Motion carried. First reading of amended ordinance tabled until January's meeting.

Motion by Billotto, seconded by Obenauer to approve the bills as presented. All voted aye. Motion carried. Bills for December 14, 2015: McPherson Co. Abstract & Title, research City land \$500.00; The Stop, gas \$425.96; SD One Call, message fees \$18.90; Matheson, acetylene \$9.30; Valleytel, phones/utilities \$320.14; Postmaster, rolls of stamps/PO box fee \$117.00; Helms & Associates, water/sewer maps \$142.50; Dakota Country, fuel oil \$740.00; Kary's, repairs/supplies \$124.00; JP Lumber, supplies \$474.49; Northwest Blade, publishing/advertising \$200.46; Clark Engineering, labor cost \$350.00; SD DENR, wastewater annual fee \$1500.00; Heartland Waste, sanitation fees \$5232.30; Dept of Revenue, water sampling \$10.00; Susan Fischer, books \$56.87; Susan Fischer, supplies \$360.21; Pollard Water, supplies \$63.52; Ken's, supplies \$26.94; Bantz, Gosch & Cremer, attorney fees \$175.91; Nicole Frerk, election workshop mileage \$23.48; Northern Plains, fuel oil \$1011.50; DENR, operator certification exam \$10.00; Eureka Comm. Health Services, donation contribution (year 1) \$25,000.00; Country Inn & Suites-Watertown, SDML conference lodging \$298.92; Bank of America, wall clock \$71.55; Bank of America, books \$160.73; Bank of America, finance charge \$4.98; Bank of America, books \$652.72; Quality Inn & Suites, operator certification exam lodging \$165.00; McPherson Co. Auditor, police contract & speed signs (City portion) \$4825.00; Premier Equipment, supplies \$318.29; Gregg Arnold, supplies (shop/water/streets) \$298.03; A&B Business, copier/supplies/time clocks \$1422.25; DSG, mud plugs \$254.07; Business Forms & Acct Systems, UB bills/W2 & 1099 forms \$250.75; MDU, utilities \$4088.80; SD Dept of Revenue, driver's license \$212.00; WEB, water \$4338.54; FEM, utilities \$832.58; Eureka Chamber of Commerce, Christmas promotion \$2000.00; Kyle Hemeyer, mileage/meals \$328.59; SD Retirement, retirement \$1324.88; Wellmark, health insurance \$2187.56; Interstate Engineering, airport layout plan \$3200.00; Interstate Engineering, airport layout plan \$1600.00; Great Plains Bank, utilities \$14.55; Great Plains Bank, payroll \$2465.26; Servall, cleaning supplies \$103.96; SD State Treasurer, sales tax \$488.42; Gregg Arnold, mileage \$233.52; Dakota Cloud Recovery, computer backup \$186.21.

Motion by Weisbeck, seconded by Bertsch to approve the financials. All voted aye. Motion carried.

Motion by Weisbeck, seconded by Obenauer to approve the First Reading of Ordinance 2015O-3 – Supplemental Budget Ordinance. All voted aye. Motion carried.

Motion by Billotto, seconded by Heilman to approve the building permits. All voted aye. Motion carried.

Motion by Bertsch, seconded by Weisbeck to approve the payroll report. All voted aye. Motion carried.

Motion by Bertsch, seconded by Heilman to approve time off to Assistant Public Works Director, Kyle Hemeyer, for 8 hours of personal leave on December 23, 2015, and 4 hours of personal leave on December 24, 2015, and to approve time off to Finance Officer, Nicole Frerk, for December 18, 2015, and December 21, 2015. All voted aye. Motion carried.

Motion by Billotto, seconded by Heilman for Nicole Frerk to attend the Annual Report Workshop on January 14, 2016. All voted aye. Motion carried.

Motion by Weisbeck, seconded by Obenauer to move the light out to the street on 4th St. between the property line of Robert Gab and Clyde Ottenbacher. All voted aye. Motion carried.

The City employee Christmas party will be on January 23, 2016, at Prime Time.

There was discussion on changing the current building permit rates and adding a building permit rates ordinance. New rates discussed based on estimated cost of project as follows– up to \$1,000 cost \$5.00; \$1,000-\$5,000 cost \$10.00; \$5,000-\$10,000 cost \$20.00; over \$10,000 cost \$50.00. Permits for projects up to \$1,000 to \$10,000 are good for 6 months. Permits for projects over \$10,000 are good for 1 year. First reading of ordinance tabled until January's meeting.

Motion by Bertsch, seconded by Billotto to pay dues for the Finance Officer's Association at \$30.00 for an additional member. All voted aye. Motion carried.

Bryan Rock Products contacted and received estimate on agri-lime. Tabled until January's meeting.

Update on siren project given by Finance Officer Frerk. Grant was approved and Dakota Electronics in Aberdeen is ordering equipment. Eventually, there will be a fiber lease fee with Valleytel (\$28.00-\$42.00/per month).

There was discussion on no water shut offs during the months of November through March according to the ordinance. There was discussion to change this ordinance. First reading of amended ordinance tabled until January's meeting.

Billotto discussed sidewalk maintenance needs of Les Walker and Larry Ottenbacher.

The Finance Office will look into an after-hours drop box for the City office.

Motion by Bertsch, seconded by Billotto to combine the City election with the Eureka School election on Tuesday, April 12, 2016. All voted aye. Motion carried.

Motion by Weisbeck, seconded by Bertsch to approve the Joint Cooperative Agreement for 2016 with NECOG. This agreement is in effect from January 1, 2016 to December 31, 2016. All voted aye. Motion carried.

Motion by Regula, seconded by Obenauer to purchase a new flag from Ray Rohrbach at \$35.00 for inside the City office. All voted aye. Motion carried.

Motion by Billotto, seconded by Heilman to extend the lease agreements another year for Mike and Scott Raile at the same rates as last year. All voted aye. Motion carried.

Motion by Heilman, seconded by Bertsch for City employees eligible to take part in vision and dental insurance, which is 100% voluntary by the employee and at no expense to the City. All voted aye. Motion carried.

Motion by Weisbeck, seconded by Regula to reduce the new 2016 wage rates by 35 cents for the

employees who chose to take the family health insurance plan. All voted aye. Motion carried.

Anita Duquette left the meeting.

Changes to the updated Personnel Policy Manual regarding health insurance and the vacation leave policy will be revised. Tabled until the special city council meeting on December 29, 2015, at 8:00 a.m.

Motion by Heilman, seconded by Obenauer to agree to enter into services with Mike Olson, Code Enforcement Specialist. All voted aye. Motion carried.

Motion by Bertsch, seconded by Billotto to adjourn meeting at 11:30 p.m. All voted aye. Motion carried.

Mayor Mark W. Opp

Nicole Frerk, Finance Officer