

Minutes of the November 11, 2013 City Council Meeting

The meeting of the Eureka City Council was called to order on November 11, 2013 at 7:00 p.m. by Mayor Miller in the councilroom of the Municipal Building with the following present: Mayor Miller, Councilmembers Bertsch, Billotto, Goehring, Obenauer, Regula, Weisbeck and Finance Officer Ottenbacher. Also present was Linda Bergman with the Northwest Blade.

A motion was made by Regula and seconded by Weisbeck to approve the agenda as presented. All voted Aye. Motion Carried.

Prior to the meeting Deputy Scott Warzecha gave his police report to Billotto for the council's review. Warzecha worked 144 city hours and 31 county hours for the month of October.

Boschee was present for the Public Works Director report.

Boschee, DuQuette and council member Obenauer met with Jim Cantalope to look at the possibility of removing the catch basin on his property and placing curb and gutter in its place. They measured off 30 feet which would take the curb and gutter past his garage and the water would drain between his house and the dog kennel. Then they measured another 40 feet which would take it past the house and dog kennel and would drain directly into the lake, with erosion problems. It was suggested that the City put all 70 feet of curb in and a radius directly at the end of the 70 feet and place asphalt in the triangle area. This would then barricade the corner keeping traffic off the property. This was tabled until April.

Due to health issues the property located at South 67' of Lots 4 and 5 and the south 67' of the West 18.75' of Lot 6, Block 1, Boettcher's Addition will not be cleaned up until spring.

The maintenance on all equipment for the spring season and snow removal has been completed.

There is currently no plan for the starting date of the Phase II Main Lift Station Project.

Boschee and DuQuette will continue to break up the ice at the spillway to keep the water flowing through the winter.

No date has been set yet as to the completion of the highway project. The street lights will be set by Muth Electric. There is some concrete settling in the manholes and the contractors will need to fix this. The driveways that are not completed yet will have gravel until spring.

All sewer lines have been viewed and cleaned. Once the camera reports are received, priority will be set as to which lines need to be fixed to better enhance our system.

The airport project for 2014 is on schedule. The City is waiting for a bid date and opening date. If the funding for the project comes in too high, it will be broken into two separate bids. Currently in 2014, the bid is for the construction of runway, taxiway and apron rehabilitation to be done in 2014 and no work in 2015.

The snow fence is up around the baseball diamond and debris is cleaned up. The shelter has been fixed and ready to be put up next spring.

A motion was made by Regula and seconded by Obenauer to approve vacation days for November 18 - 22, 2013 for Guy Boschee. All voted Aye. Motion Carried.

A motion was made by Weisbeck and seconded by Obenauer to approve A-1 Sewer and Drain Pay Estimate #2 and Change Order #1 in the amount of \$2,914.76. All voted Aye. Motion Carried.

There was discussion on the curvature of the curb and gutter along with Pay Estimate #5 and Change order #2 for Duininck, Inc. The pay estimate includes adjusting of curb stops, a manhole vacuum test, excavation and reconnecting of sewer services. The remainder of the curb and gutter will be billed next spring when it is completed. A motion was made by Obenauer and seconded by Bertsch to approve Duininck, Inc. Pay Estimate #5 and change order #2 in the amount of \$365,896.46, with the understanding that the quality of the workmanship on Main Street, Eleventh Street and Fifteen Street needs to be corrected. A roll call vote was taken. Bertsch yes, Billotto yes, Goehring yes, Obenauer yes, Regula yes and Weisbeck yes. Unanimous Vote. Motion Carried. Lucas with Helms & Associates will be asked to join the December council meeting.

A motion was made by Billotto and seconded by Weisbeck to approve the Mayor as the Authorized Representative to execute the Airport Agreement for the 2014 Runway Project and to approve the FAA CIP Pre-Application for 2014. All voted Aye. Motion Carried.

A motion was made by Bertsch and seconded by Goehring to bill Duininck, Inc. for 4 hours @ \$200.00 per hour, for City manpower and the use of the street sweeper, so that the striping of the streets could be completed. All voted Aye. Motion Carried.

A motion was made by Weisbeck and seconded by Billotto to approve the minutes as presented. All voted Aye. Motion Carried.

A motion was made by Weisbeck and seconded by Regula to approve the financials as presented. All voted Aye. Motion Carried.

A motion was made by Bertsch and seconded by Regula to approve the bills as presented including the hauling of gravel. All voted Aye. Motion Carried. There was discussion on the monthly McPherson County Auditor bill.

October Financials:

Mayor and Council - \$3,030.00, Finance Office - \$4,514.39, Gen. Gov't. Bldg. - \$161.30, Streets - \$3,100.09, Park, \$1,084.44, Library - \$655.70, Water - \$1,009.33, Sewer - \$1,059.18, Sanitation - \$956.46

October Bills:

Wastewater Project: FEM, work at the lift station - \$8,000.00, Helms & Associates, Inc., wastewater improvements - \$22,345.70, A -1 Sewer & Drain, camera lines for - \$18,324.84.
A & B Business, office supplies - \$35.90, A & B Business, office copier maintenance - \$136.09, A-1 Sewer & Drain Inc., cleaned lift station - \$800.00, Bank of America, Amazon books - \$290.33, Bank of America, library purchase - \$8.76, Bantz, Gosch & Cremer, attorney fees - \$845.46, Bernice Rau, customer deposit refund - \$75.00, Bobbi Ottenbacher, mileage - \$100.45, Cahill, Bauer & Associates, assisted with dep. & rec. - \$130.00, Cash, postage - \$59.20, Credit Collections Bureau, fees due for collections - \$30.60, Dakota Backup, computer backup - \$126.61, Dakota Country Store, fuel - \$1,105.50, Dakota Fire Equipment LLC, fire extinguisher inspection - \$211.00, Eureka Manufacturing, straightening poles & park - \$143.88, FEM Electric, utilities - \$710.97, Great Plains Bank, payroll tax correction - .99, Great Plains Bank, RDA water project - \$1,694.00, Great Plains Bank, ACH water utilities - \$15.45, Great Plains Bank, payroll - \$3,854.79, Hawkins Water Treatment, chlorine cylinder - \$5.00, Heartland Waste Management, sanitation transportation fees - \$5,324.60, J.P. Cooke, dog license & receipt books - \$119.49, Jerry Bossert, hauling gravel - \$337.70, Josh Flemmer, hauling gravel - \$214.90, JP Lumber, repairs & maintenance - \$90.21, K & A Implement, LLC, supplies, repairs & maintenance - \$367.71, Ken's Food Fair, park & shop supplies - \$32.46, Matheson Tri-gas, cylinders - \$7.75, McPherson County Auditor, police contract - \$3,500.00, Montana Dakota Utilities, utilities - \$3,964.31, Montana Dakota Utilities, utilities - \$206.72, Northwest Blade, ordinance & publication advertising - \$287.34, One Call Systems, Inc., message fees - \$128.10, Perry Thompson, hauling gravel - \$124.56, Postmaster, stamps - \$46.00, Public Health laboratory, water samples - \$230.00, Runnings Farm & Fleet, snow guard fence - \$299.85, SD Municipal league, registration for Election School - \$25.00, Servall, supplies & materials - \$129.27, SD Retirement, retirement - \$1,406.86, SD State Dept. of Revenue, drivers license - \$175.00, SD State Treasurer, sales tax - \$577.34, SDML Workers Compensation Fund, worker's comp insurance - \$3,527.00, Sidney Maier, hauling gravel - \$345.37, Valley Cable, phone utilities - \$1,026.32, Wellmark, health insurance - \$2,097.76.

November Bills:

WEB Water, water utilities - \$4,504.96, Great Plains Bank, water revenue bond #2 - \$5,361.76, Great Plains Bank, WEB water revenue bond - \$4,828.84

A motion was made by Weisbeck and seconded by Regula to approve the building permits for Walter Opp and Dennis Walker as presented. All voted Aye. Motion Carried.

A change in liquor law allows the City to bypass the local newspaper advertising for liquor license renewals. A motion was made by Regula and seconded by Goehring to approve the on and off sale Liquor Licenses for 2013. All voted Aye. Motion Carried.

Gary Wolff d/b/a Wolff Den

Retail (on-sale) and Package (off-sale) Liquor

Prime Time Bar & Restaurant	Retail (on-sale) Liquor
Eureka Municipal Golf Course	Retail (on-sale) Liquor
Eureka Pharmacy & Gift Shoppe Inc.	
Vilas Pharmacy	Retail (on-off sale) Wine

A motion was made by Goehring and seconded by Obenauer to approve an automatic withdrawal instead of paper check for the First National Bank SRF Loan payment. All voted Aye. Motion Carried.

The Cornerstone Cafe and Convenience does have karaoke scheduled in November and December with Curt Bollinger from Bowdle. The motion was made by Obenauer and seconded by Weisbeck that a Dance Hall Permit needs to be paid before any more activities take place this year and a permit for the New Year will need to be purchased. All voted Aye. Motion carried.

Resolution 2013R-3 was introduced to the council for transfer of contingency funds. A motion to approve the Resolution 2013R-3 Transfer of Contingency Funds was made by Weisbeck and seconded by Billotto. A roll call vote was taken. Bertsch yes, Billotto yes, Goehring yes, Obenauer yes, Regula yes and Weisbeck yes. Unanimous Vote. Motion Carried.

**RESOLUTION 2013R-3
TRANSFER OF CONTINGENCY FUNDS**

BE IT RESOLVED, that the City of Eureka, South Dakota hereby authorizes the transfer of \$13,117.00 of Contingency Funds to the following departments:

0101 - General Fund

Elections

Publishing Fees	\$55.00
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Finance Office

Supplies & Materials	\$250.00
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Utilities	\$7,000.00
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General Government Buildings

Supplies & Materials	\$2,000.00
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Police

911 Fax Charges	\$50.00
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Airport

Supplies & Materials	\$500.00
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West Nile

Travel & Conference	\$302.00
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Park

Insurance	\$550.00
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Publishing	\$10.00
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Utilities	\$1,200.00
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Other \$1,200.00
The transfers are for normal expenses incurred.

Dated this 11th day of November, 2013.

ATTEST:

Lloyd L. Miller – Mayor

Bobbi Ottenbacher, Finance Officer

Ordinance 2013O-9 was brought before the council for its first reading. This ordinance supplements the budget to meet the obligations of the City of Eureka for appropriations. A motion was made by Bertsch and seconded by Weisbeck to approve the 1st Reading of the Supplemental Budget Ordinance 2013O-9. A roll call vote was taken. Bertsch yes, Billotto yes, Goehring yes, Obenauer yes, Regula yes and Weisbeck yes. Unanimous Vote. Motion Carried.

There was discussion on insurance funds received in 2013 and not spent until 2014. A motion was made by Bertsch and seconded by Billotto to approve an automatic budget supplement for 2014; these funds were received in 2013 and will be expenses in 2014. All voted Aye. Motion Carried.

The baseball park light tower was insured as an actual cash value item rather than replacement cost.

A motion was made by Weisbeck and seconded by Bertsch to approve vacation payout for Susan Lutz. All voted Aye. Motion Carried.

Susan Lutz will be reviewing the ordinance book for any updates that will need to be made.

A motion was made by Goehring and seconded by Obenauer to approve the renewal contracts for Mike Raile, Scott Raile and the Eureka Municipal Golf Course. All voted Aye. Motion Carried.

A motion was made by Bertsch and seconded by Regula to approve serving wine at the Main Attraction open house on December 6, 2013. All voted Aye. Motion Carried.

A motion was made by Weisbeck and seconded by Regula to approve the Eureka Fitness Center spaghetti supper and raffle on December 5, 2013. All voted Aye. Motion Carried.

A motion was made by Bertsch and seconded by Billotto to go into executive session for 1-25-2.1 and 1-25-2.3 at 8:21 p.m. All voted Aye. Motion Carried.

Bergman and Ottenbacher left the meeting. Ottenbacher joined the meeting at 8:39 p.m.

A motion was made by Bertsch and seconded by Billotto to end executive session at 8:41 p.m.

Linda Bergman joined the meeting.

A motion was made by Regula and seconded by Goehring to approve 2014 pay scale effective January 1, 2014 for Darvin Ackerman \$8.25, Guy Boschee \$19.50, Brandon Duquette \$16.50, Susan Fischer \$11.75, Bobbi Ottenbacher \$16.25, Lifeguards \$9.25, Council \$175.00 per meeting, Mayor \$275 per meeting and increase mileage rate to 55 cents per mile for 2014. All voted Aye. Motion Carried.

A motion was made by Billotto and seconded by Weisbeck to offer the position of assistant finance officer to Paulette Bauer at \$11.50 per hour with a 90 day probation period and may start as soon as she is able. A roll call vote was taken. Bertsch yes, Billotto yes, Goehring yes, Obenauer yes, Regula yes and Weisbeck yes. Unanimous Vote. Motion Carried.

A motion was made by Bertsch and seconded by Billotto to approve November 29, 2013 as a Holiday. All voted Aye. Motion Carried.

A motion was made by Regula and seconded by Goehring to approve \$297.50 in write-offs for 2013. All voted Aye. Motion Carried.

A motion was made by Bertsch and seconded by Billotto to adjourn the meeting at 8:56 p.m.

Mayor

ATTEST:

Bobbi Ottenbacher – Finance Officer